



CITY OF LONG BEACH

DEPARTMENT OF PLANNING & BUILDING

333 WEST OCEAN BLVD., FIFTH FLOOR • LONG BEACH, CALIFORNIA 90802

ZONING & DEVELOPMENT SERVICES

MATERIALS REQUIRED WITH APPLICATION FOR CERTIFYING EXCLUSIONS FROM REQUIREMENTS OF THE SUBDIVISION MAP ACT FOR CONVERSION OF A STOCK COOPERATIVE PROJECT TO A CONDOMINIUM

APPLICATION FORMS

1. Zoning application form; and
The application shall be signed by the person/party authorized to act for those with record title interest in the property (LBMC Section 20.32.550).
2. Categorical Exemption form.

ADDITIONAL FILING REQUIREMENTS

1. A legal document showing the date when the subject cooperative project was established;
2. A legal document, such as a Title Report or a Grand Deed, showing the current owner's name(s) or each unit;
3. A list of the current tenant names;
4. An enforceable plan for assuring that the provisions of Government Code Section 66412 (h) (3) (tenant rights) have been or will be met (see Municipal Code Sections 20.32.040, 20.32.050, and 20.32.060);
5. Evidence that at least 51 percent of the units in the project were occupied by stockholders of the cooperative on January 1, 1981, or individually owned (owned not more than one unit) by stockholders of the cooperative on January 1, 1981; and no more than 25 percent of the shares of the cooperative were owned by any one person as defined in Section 17, including an incorporator or director of the cooperative, on January 1, 1981. This evidence may include but not limited to the following document: A copy of 1981 Tax Assessor records showing each stockholder's name and his/her mailing addresses.

APPLICATION FEES

Zoning Application:	\$159.25
Categorical Exemption:	\$133.13

Total:	\$292.38